WORKING WITH A RECRUITER

Navigating today's job market can be challenging and stressful. An experienced recruiter can help make the process easier. Recruiters work with companies and executives across various industries, which provides a unique perspective on the evolving job market. Our recruiters are knowledgeable about current salary offerings and which companies or industries are doing well. Additionally, they are often given exclusive access to opportunities that may not be publicly listed. Working with a recruiter can be a big advantage for any job candidate.

Important Fact to Remember:

Recruiters are working to help the hiring company fill a position, not secure a position for every job candidate. So, as a job candidate, be sure to work hard for the positions you are interested in and sell your value to the company.
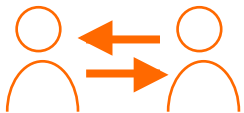
Update & Review Your Resume

- Proofread your personal information to ensure it is error free.
- Don't waste valuable space on an objective statement.
- Don't offer references in your resume - wait until they are requested.
- Remember that you are marketing yourself.
- Consult your ProTech recruiter for help.

Know the Answers

- Where else have you applied and how did you hear about those positions?
- What are your relevant personal and professional experiences, career goals and salary requirements?
- Do you prefer contract or permanent work?

BONUS: You should ask for the job description, name of the hiring company and how long the position has been open.

Prepare for the Interview

- Perform a practice interview with your ProTech recruiter.
- Ask lots of questions about the company and hiring manager.
- Research the company.
- After the interview, call your recruiter to update them. Let them know immediately if you aren't interested in the position.

Notify Your Recruiter...

- If you decide to not relocate or leave your current position.
- If you earn a new certification or level of education.
- If you have a change in your family situation or recently married and your spouse needs a job.
- If you decide to broaden your search area.